



Board of County Commissioners

DEPARTMENT OF GROWTH MANAGEMENT

3600 W. Sovereign Path, Lecanto, FL 34461-8070

Toll Free (352) 489-2120 TTY (352) 527-5312

Web Address: www.citrusbocc.com

EFFECTIVE February 15, 2018

NEW REQUIREMENT:

- **A signed and sealed letter from a surveyor on their letterhead verifying flood zone, base flood elevation, elevation of grade at equipment location and elevation of bottom of service box or generator/equipment platform. The letter should also contain the property site address, legal description, property owner and permit number. Pictures will NOT be required.**

Two options for submitting the letter:

- Completed prior to permitting to verify the exact spot of the proposed equipment and included with the permit package. (a second letter verifying equipment elevation will **not** be required) ...or...
- Completed after equipment installation giving bottom of platform/equipment elevation and submitted prior to final inspection.

See attached form for reference.

Karla Grzeca, CFM

Flood Management Specialist

Citrus County Building Division

Growth Management

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Citrus County *Florida*
BOARD OF COUNTY COMMISSIONERS

SURVEYORS LETTERHEAD

Date: _____

Property Address: _____

Property Owner: _____ Permit # _____

Legal Description: _____

Contractor: _____

Flood Zone: _____ BFE: _____ DFE: _____

Ground elevation at equipment location: _____ Platform/Equipment elevation: _____

I, _____, certify the above information and elevations as true and correct.

Signature: _____

Date: _____

SEAL: